



Emerson College Student Government Association

SGA President: Nandan Nair

SGA Vice President: Kayla Armbruster

SGA Treasurer: Oliver Katz

Secretary: Olivia DeCesare

Chief Justice: Georgia Winn

Director of Communications: Josue Velazquez

NOTICE OF MEETING:

THIS AGENDA will be utilized during the Friday, Sept. 13 Student Government Association General Assembly meeting beginning at 12 p.m. in Walker building, room 417.

NOTICE OF AGENDA:

THE SGA SHALL ENGAGE in the following matters once the meeting is called to order:

- I. Call to Order
 - A. 12:06 p.m.
- II. Introductions
 1. Name
 2. Pronouns
 3. Position
 4. If you could have dinner with one
- B. Executive Board
 1. Nandan
 - a) He Him
 - b) Obama , Sushi
 2. Kayla
 - a) She Her
 - b) George R.R. Martin, Sushi
 3. Angus
 - a) He Him
 - b) Arron Mike best place in the north end
 4. Ollie
 - a) He Him
 - b) His cat (human form)
 5. Georgia
 - a) She/Her
 - b) Arron sorkin
 - c) Someplace fancy
 6. Oliva
 - a) She/her
 - b) One of the escaped prisoners from alcatraz
 - c) Pasta

7. Bry
 - a) Steven King
 - b) Melting Pot
8. Jennifer Nival
 - a) She/Her
 - b) Steak house
 - c) Dad

C. Academic Senate

1. Lizzy
 - a) She/Her
 - b) Biden
2. Alice
 - a) She/Her
 - b) Warren Buffet
3. Carlson
 - a) She/Her
 - b) Peter Bucdownoitwz (SP?), Steak
4. Max
 - a) He/Him
 - b) Taylor Swift, Hot Wings
5. Cole
 - a) He/Him
 - b) Jeff Smith, Shrimp & Grits
6. Liane
 - a) She/her
 - b) Mom
7. Saskia
 - a) She/Her
 - b) Bjork, Icelandic Dish

D. Student Experience Senate

1. Henry
 - a) He/Him
 - b) Coffee with Kennedy Brothers
2. Hazel
 - a) She/Her
 - b) Leslie Knope, Gluten-free pasta.

3. Charlie
 - a) She/Her
 - b) Tyrion Lannister, Steak
4. Karli
 - a) Shonda Rhimes, Rochambeau
5. Christian 1 (last name)
 - a) He/Him
 - b) Russell Newman, Brazilian food.
6. Penelope
 - a) French in South Boston with Diablo Cody
7. Christian 2 (last name)
 - a) Jumbo Pretzel, Jermey Reonold? (Dating app person)

III. Expectations

A. Constitution and Bylaws

1. New Constitution: Georgia is writing it to be shorter.

B. Structure of General Assembly

1. Structure

- a) Bring guest speakers to talk about current events
- b) Pass Legislation
- c) Talk about current issues
- d) Vote on financial matters for orgs

2. FAB/Treasury

- a) Meetings are on Thursdays, 4:00 P.M. in the SGA office in 172 Tremont.
- b) SGA Receives about ~\$990,000 per year to spend from the students.
- c) For appeals, we have \$50,000 to spend.
 - (1) If an org asks for \$3,000 or more, General Assembly must vote on approving the funds.
 - (2) New! Caps or guidelines on how much FAB will approve in appeals for a given purpose.
- d) Annual Operating Budgets for Orgs:
 - (1) Spent \$919,000 this year for org budgets.
 - (2) Going through changes.
- e) Impact Fund
 - (1) Money that is leftover from COVID-19
 - (2) 1.4 Million

(3) FAB Recommends, General Assembly Approves.

3. Attendance

a) Email oliva

(1) Please try for 48 hours in advance.

b) No email two strikes

(1) After two no-call-no-shows, we will contact you, and take matters case-by-case.

C. Communication- Nandann

1. Emails

a) All official communication is through email

(1) Agenda

(2) Minutes

(3) Invites for Speakers

b) Expectation for 48 hour response; matters that you can wait for a response.

2. Slack

a) Casual and urgent communication.

b) Expectation for 24 hour, or within-the-working-day response.

3. In-Person

a) Attendance, and being active communicators.

(1) Express concerns

(2) Disagree when you feel so.

I. Recess

A. 12:50-1:04

IV. Roles & Responsibilities-

A. Internal Affairs

1. E-Board

2. Strong & effective communication with each other, and student body.

3. Oversee all SGA operations

4. Prepare general assemblies.

5. Meet with administration.

6. Coordinate guest speakers

7. Run elections

8. Communicate with Organizations

9. Set long & short term goals and visions for SGA

10. Press releases and community outreach

11. Respond to external emails
12. Review, rewrite, and upholding constitutions
13. Manage student finances.
- 14.

B. Student Experience

1. Representatives of Identities on Campus
2. Attend assembly
3. Voting-making sure you opinion is known
 - a) Make sure to represent your community
4. Speaking openly and honestly a
5. Availability for constituents
6. Represent Boston within the community generally.
7. Helping to put communities in touch with Community Services
8. Uplifting queer voices.
9. Balanced voting
10. Coordination and communication with faculty, staff, & admin.
11. Working with others, regardless of agreement.

C. Academic Senate

1. Academic Departments on Campus
2. Collaborating
3. Talking with others within their constituencies.
4. Meeting with academic chairs.

D. General members

1. Show respect
2. Come and make your voice heard
3. Involve yourself in events

E. Class council

1. Have fun
2. Build community
3. Work together
4. Communicate

V. Robert's Rules- Angus

A. What's the Point:

1. Maintain orderly discussions
2. Clearly specify and record actions taken
3. Protect minority viewpoints.

B. Discretion

1. The president is able to say how closely we stick to some rules, depending on what the atmosphere calls for.

C. Constitution

1. SGA has a constitution that can only be changed by a referendum.
2. Rules are important, following them maintains the legitimacy of our actions.
3. Ask Georgia for a copy of you'd like.

D. Bylaws

1. Next meeting, we'll vote on bylaws.
2. These rules govern how SGA runs day-to-day
3. Committees are created through bylaws.
4. You should receive a draft on Tuesday or Wednesday.
 - a) Please read this, it's incredibly important that you do.

E. Motions

1. If you're discussing, you have to be discussing something.
2. Motions must be made and seconded before discussion.
3. Motions are how we take actions.
4. Motions can amend motions. Don't amend amendments, please.
5. Non-voting members can make motions (not second).
6. Motions you may want:
 - a) Table= Stop talking about (for now)
 - b) Adjourn= go home
 - c) Amend= change
 - d) "The Question" stop talking and vote, you can also say "I move we terminate debate."
 - e) Reconsider= Change a past action
 - f) Point of Order= Correct a violation of the rules.
 - g) Quorum= number of people who need to be here (majority of voting members)
 - h) Voice vote= How we vote on uncontroversial, non-financial motions, everyone yells, Nandan decides winner. (You can request a roll call)
 - i) Roll call= every name is called and you respond with your vote
 - j) Unanimous Consent= Like a motion, but fast, say "I object" if you want to block it.
7. Say No!

- a) We're all equals in this room, if you want to vote no— speak against, or move to table/postpone something— Do it! We all want what's best for SGA. That requires everyone to be open and honest. Procedure, discussions, and votes help get us from our individual perspectives to something SGA can act on.
8. Ask for help!
 - a) Come find Angus & Georgia
 - b) If you have a procedural question, bother Angus with it anytime.
 - c) Don't bother Georgia at inconvenient times unless by email or slack.
 - d) angus_abcrombie@emerson.edu
 - e) georgia_winn@emerson.edu

VI. Housekeeping

A. [Project Proposal](#)

1. Both academic & student experience summers: special interest project.
2. Please come up with *at least one* project of your own, but you can collaborate or create additional projects as much as you'd please.
3. Overview
 - a) Give a description of what is it: The project, legislation, event, etc.
 - b) Provide context for why this project is important, and why you believe this is something your constituents want.
 - c) List who is involved in the development of this project.
4. Planning & Specifications
 - a) Break the project down into phases or milestones you can measure, with timelines & dates for each phase.
 - b) Give each phase a summary line, and then provide a detailed breakdown with bullet points of what this phase entails, what you plan to do, and how long will it take.
 - c) Repeat this process until all phases are covered. Add dates to each phase.
 - d) Action times are your guiding list of things to do and can be modified as they go along, so long as internal affairs is informed!
5. Cost
 - a) Estimated cost: provide an estimated cost here.
 - b) Who is planning on funding this project?
 - c) Provide a line-by-line list of all expenses that go into the total. Briefly describe what each item is, and how much it would cost.

- d) Please specify how many of each line item, how the number of items needed was determined, and any other additional details.
- 6. Important Dates:
 - a) September 13: Project Proposals Given Out
 - b) October 11: Proposals Due
 - c) October 18: Presentations Start
 - d) TBD [October]: Academic & Student experience Senate Office Hours
- 7. Meeting process & availability
 - a) Academic senate and student experience senate will meet once a week and serve as check-in to make sure your project is going to plan.
 - b) However, we understand that everyone has different types of projects and goals and therefore may need more or less help & meeting times.
 - c) Communicate! We want to be there for you, and help you in the best way possible!
- 8. Budgets for single events are around 0-200, for long-term projects that will make a large difference can be 1000-2000.
- 9. Please try to keep your project tied with your constituencies.
- 10. Please keep in close contact with Nandan and Kayla about your projects.
- B. Oath [October 18th]
 - 1. Formally swear everyone into officers.
 - 2. Celebration of you.
 - 3. Family weekend, welcome to invite your family. Administration is often invited.
 - 4. Great networking opportunities.
 - 5. Catering & Gifts.
- C. Open Forum
 - 1. Retreat
 - a) 3:05
 - b) 3:35
 - c) 4:05
 - 2. DKA Film Festival at 3:40 p.m. today, screening movies funded by SGA!

VII. Adjournment

- A. 2:33 p.m.